**Off-Campus Life Advisory Board Minutes**

**October 14, 2021**

Meeting came to order at 3:08pm

In attendance: Lindsay Mason, Penny Gonzales-Soto, Aileen Weed, Benton Roesler, Stephanie Laurent Tracy, Nancy Rhodes

* **Staff changes –** Bri, our program coordinator, has left to take another position. Jeannie Ortega, our past director, is joining us along with Sara Williams, a past student staff member. They will be helping with some special tasks/projects. We have received lots of support from our cluster and we thank them for their help and support.
* **New and potential hours of operation –** This year, we are now open for office hours 9-5 officially. We will be adjusting our hours if we start to feel overwhelmed: Monday – Wednesday 9-3, Thursday 9-5, Friday no walk ins.
* **Community Welcome –** Community Welcome was in person again this year. 130 total volunteers; smaller than usual, but that was ok. Distributed 5,000 flyers to apartment complexes.

Having conversations in the spring about what Community Welcome will look like in the future. Thinking of how to involve apartment complexes more.

* **Fall Clean Up –** Coming back in a slightly reduced way. About 2,000 students and 200 neighbors. Again, smaller but ok. No more leaf bag disposal!! We have pulled together lots of options for them to dispose of leaves.
* **Sponsorship packages –** Goal is $20K. We’re at about $17K right now.
* **Property Manager Liaison –** New position funded by ASCSU for 2 years. 50% of the job will be putting together a “Good Neighbor” program. Need to determine realistic standards and realistic cost. Working on moving position to permanent without asking for student fee increase.

Penny: Would like to be included and would like to compare with what other student legal departments do. We will definitely want Student Legal Services and Student Resolution Center input on program.

* **Combining Off-Campus Life and RamRide fees –** At our presentation on November 8th, we want to introduce this with SFRB.

Benton: Make clear that RamRide work is within Off-Campus Life.

Aileen: Emphasize cohesiveness of team. Also gain more skills for students.

Penny: Better transparency and ability to flex. Adjust better to student needs. Cross training is a huge benefit. Lead with ability to flex for needs of students.

When are we planning on posting our Program Coordinator position? Hopefully for Program Coordinator, early March. Won’t be fully staffed until June.

Next meeting will be in early spring.

Meeting adjourned at 3:51pm.