**Off-Campus Life Advisory Board Minutes**

**March 28, 2016**

Meeting brought to order at 2:39 pm. In attendance: Forrest Orswell, Emily Allen, Lindsay Mason, Danielle Wolfgang, Lance Volmer, Mike Katz, Carroll Conley, Jeannie Ortega and Nancy Rhodes

**Minutes from last meeting:** Reviewed and approved.

**Updates for first-year seminars:** We have a new first-year seminar class for next year – Fish, Wildlife and Conservation Biology. We just finished our last class for this semester today. Great data is being collected for all of these classes. They are very interactive.

**RLC updates:** We have a new learning community that we will be participating in. It will be a City/University community for Key. It will be “Cityworks” for students to expose them to city services. Learning communities help retain students. They live and learn together. Emily and Ginny Sawyer of the City Manager’s office will be co-teaching the community class for this learning community. It will be housed out of Corbett Hall.

**ITGA conference:** We submitted a program proposal and will be presenting a session demonstrating our first-year seminar class.

 We have also been invited to present at the NW Drug and alcohol conference in Boise.

**Hiring updates:** We are hiring a new Graphic Designer – our current GD is graduating this semester. We only have 1 application so far. We requested that the board help with advertising this position.

**Graduate Assistant for RamRide:** Initial approval for the RamRide request for fee increase has been given. We had to move quickly to be able to hire a Graduate Assistant due to timing. RamRide’s new GA will be starting on July 5th. This position will help bring the OCL Program Coordinator position back into more of a 50/50 balance and opportunity to take on coordination of some CL projects.

**SFRB update:** We requested no increase of fees and will absorb our mandatory salary increases.

**Potential Halloween program:** We have been tossing around the idea of having students participate in Halloween in their communities. We would like our board to give us their thoughts about this potential program.

 Q: Would certain houses be advertised? A: A sign or logo will be placed on the student’s house to designate the house as participating.

 Q: What time frame? A: Probably traditional trick-or-treating time – after kids and parents home from school/work.

 It was agreed that it would be a great idea for young families to be able to trick-or-treat in their own neighborhood. We will be doing outreach to the neighbors to find out if they would participate.

**SAHE Practicum:** We currently have a SAHE student in our office figuring out where the gaps are in our programs. He will be putting together survey for this potential program.

**Faculty/staff Housing assistance:** We have been asked to come up with ways our office can provide support to faculty and staff when searching for housing. This is to facilitate recruiting and retention of faculty/staff. What simple modifications can we make to Rentalsearch site to make it more accessible to faculty/staff? President’s office is looking to provide funds through this committee.

 Currently, many other universities offer help such as loans, help with down payments, university-owned housing, etc. They also offer various educational opportunities. We should have more information on this by our next meeting.

 The city has also been looking at the same concept for all community members.

**Additional items:** Mike Katz shared that Conflict Resolution and Student Conduct Services (CRSCS) will be moving and are considering a name change – Community Responsibility and Conflict Resolution (CR2). He asked for our board’s feedback and input.

 Lance shared that the real estate market is still tough for first time homebuyers.

 Forrest shared that Useful Public Service is now being offered by municipal courts for infractions such as MIPs, public urination and other “quality of life” infractions. This is based on the model currently in place in Old Town. It will now be in residential communities. Shorter and more concise/specific than court-ordered community service.

Meeting was adjourned at 3:35 pm.