**Off-Campus Life Advisory Board Minutes**

**April 25, 2012**

 Meeting came to order at 1:08 pm

 In attendance were: Jeannie Ortega, Kirsten Silveira, Melissa Emerson, Forrest Orswell, Cara Fitzgerald, Katie Mckie, Kaitlyn Mcnamara and Nancy Rhodes.

* Jeannie gave the Board some background as to the purpose of our surveys.
* Party Registration survey (Fall ’11): The issue of one warning for 12 months was brought up and discussed. The following suggestions were made:
	+ Make it connected to student rather than address;
	+ Make the warning by semester;
	+ Make a distinction between a warning and a citation. A citation may require full year and a warning just a semester.
* Honor’s Jeopardy (Fall ’11): Suggestions for future jeopardies –
	+ On the plaza;
	+ Pamphlets to hand out or put in res halls;
	+ Advertise using CSUPR’s twitter, City of Fort Collins FB or LSC twitter.
* Housing Fair Door Prize Survey (Spring ’12): Our survey continues to sho that students want Housing Fair earlier. It was suggested that we provide a map at Housing Fair with the vendors that attend Housing Fair. Maybe even add the bus routes to this map.
* Rental Housing Survey (Spring ’12): No comments.
* International Student site and INTO: Suggestions –
* Roommate conflicts are occurring with international population. Generate questions or resources on the site that would help avoid these.
* Create and provide a questionnaire for roommate compatibility.
* Have an option or box for them to contact us.
* MoveinSuccess.com –
* This site might be helpful particularly for international students.
* Motivation would be the key to getting students to view it.
* This age won’t necessarily take the time to watch the videos.

It was suggested that we market FTHB to international students.

* Rentalsearch focus groups update and further testing – we will be sending focus group information to the board once it has been compiled.

Jeannie thanked the board for their time and commitment this year and invited all those interested in participating again next year to let us know right after the meeting or via email to Nancy Rhodes – nancy.rhodes@colostate.edu.

Meeting was adjourned at 2:26 pm