**Off-Campus Life Advisory Board Minutes**

**February 10, 2012**

 Meeting came to order at 4:00 pm.

 In attendance were: Jeannie Ortega, Katie McKie, Kirsten Silveira, Melissa Emerson, Forrest Orswell, Cara Fitzgerald, Lance Volmer, Kaitlyn McNamara, Linnea Ausbrooks, Becky Ewing and Nancy Rhodes.

* Updates: Jeannie let everyone know about our SFRB budget presentation on Monday in Room 203 of the LSC. She reviewed update page.
* Cara asked if we check information on bad renting experiences and share those at Housing Fair. Jeannie explained that, along with any rating system, it would be a conflict for us. We have tried to have students taking charge of this, but it has not happened thus far. Jeannie suggested a site she just discovered: checkyourlandlord.com. It’s an outside source that checks the landlords and gives a rating.
* Becky asked if we know what our Party Registration numbers are like for the months that we didn’t have Party Registration before. We do have those numbers and can provide and will add to update list.
* Cara asked what the situation will be with the lockers during renovation. Jeannie let her know that we really don’t know at this point, but will keep the board informed.
* Budget: Jeannie reviewed our SFRB cover sheet. She explained what our fee is based on – explained the difference between on and off campus as it regards to budget. We are requesting an increase mostly for staffing. Explaining increase: 1) 3% is for mandatory salary increases. 2) Explained reason for move of OCL admin from Admin II to Admin III, mostly due to fact that the current admin’s job entails supervision. 3) Addition of new Program Coordinator because the CL position has become program heavy on the University side. 4) Party Registration – full year. Although ASCSU is helping this year, we have no guarantee that we can have their support permanently. Therefore, we need increase.
* SFRB’s question of moving fee to the summer was brought up. Over this summer, we may need to see how many students who are not full-time are registering.
* Kristen asked: Since our number is overall so low (1069) what is our justification? According to Becky, the Board will want to see numbers for times when Party Registration was not on previously. Also, overall v. unique users; number affected (50+/party); fine amount saved; per year growth; our increase will help other departments – Ex. Conflict Resolution will have less students referred. Double Jeopardy fine or eviction – also savings for students and/or preventing eviction.
* Jeannie invited all to our Housing Fair.
* We are tabling additional Party Registration topic for future meeting – nuisance v. noise citation.
* Rental Search – we will be testing during next meeting.

Meeting was adjourned at 5:10 pm